THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Public Meeting RESOLUTIONS

July 24, 2025 5:30PM

2025-114 Resolution of the Jackson Township Municipal Utilities Authority **Granting Tentative Water Approval to Jackson Mills Business Park**, Block 2603, Lots 5 and 22, on the Tax Map of the Township of Jackson.

2025-115 Resolution of the Jackson Township Municipal Utilities Authority **Accepting the Cash Management Report for Month Ending June 2025**.

2025-116 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Payment of Vouchers, Deposit Refunds and Payroll for July 2025**.

2025-117 Resolution of the Jackson Township Municipal Utilities Authority **Authorizing Transfer and Restriction of Funds**.

2025-118 Resolution of the Jackson Township Municipal Utilities Authority Authorizing **Final Quantities Change Order No. 1 for the Rehabilitation of Well No. 9 and Well No. 13, Contract No. CT-24222 With A.C. Schultes, Inc., in the Decreased Amount of <$34,017.18>**.

2025-119 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Promotion of Daniel McLaughlin to the Civil Service Title of Maintenance Worker 2 Grounds**.

2025-120 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Promotion of Heather Famelio to the Civil Service Title of Management Assistant**.

2025-121 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Promotion of Tonya Coccio to the Civil Service Title of Administrative Clerk**.

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING TENTATIVE WATER APPROVAL TO JACKSON MILLS BUSINESS PARK, BLOCK 2603, LOTS 5 AND 22, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2025-114

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, H.W. Jackson, LLC (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as Jackson Mills Business Park, Block 2603, Lots 5 and 22; and

WHEREAS, the Developer and/or Developer's assignee is proposing to construct three (3) office/warehouse buildings totaling 59,400 square-feet. The Developer is applying for tentative and final water approval at this time. The Developer proposes to provide water service to the site using an eight (8) inch water main connecting to the existing water main in West Commodore Boulevard, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority Engineer's letter dated July 18, 2025, attached as Schedule "A"; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending tentative water approval be granted to Jackson Mills Business Park, Block 2603, Lots 5 and 22.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes tentative water approval to Jackson Mills Business Park, Block 2603, Lots 5 and 22, on the Tax Map of the Township of Jackson.

2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated July 18, 2025, attached as Schedule "A".

3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.

4. The Developer will be required to reapply for and receive final water approval from the Authority.

5. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Authority's Engineer, the Developer, WJH Engineering, the Jackson Township Planning Board Secretary and to any other interested parties.Resolution No. 2025-114

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING JUNE 2025

RESOLUTION NO. 2025-115

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Cash Management Report has been reviewed by the Executive Director, or their designee, and the Commissioners; and

WHEREAS, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".

2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR JULY 2025

RESOLUTION NO. 2025-116

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the vouchers and check registers (hereinafter referred to as "Bill List") totaling $940,140.32 have been reviewed by the Executive Director, or their designee, and the Commissioners and have been found to be reasonable and necessary; and

WHEREAS, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

WHEREAS, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".

2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE TRANSFER AND RESTRICTION OF FUNDS

RESOLUTION NO. 2025-117

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority annually adopts a Water/Sewer Capital Budget for specified projects; and

WHEREAS, in accordance with the Authority's Bond Covenants, $2,000,000.00 shall be transferred from the Authority's BNY Mellon General Fund account to the Authority's Parke Bank Capital Reserve Fund account to be reserved and restricted for purposes of funding the Authority's capital needs; and

WHEREAS, the Authority's staff and the Finance Committee are recommending said transfer and restriction of funds.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority is authorized to effectuate the transfer and restriction as described above.

2. The restricted funds reserved shall be utilized only for the purposes specified above until all relevant financial obligations have been fully satisfied and/or the Authority shall, by formal action, remove said restrictions.

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Authority's Accounting Department and any other interested parties.

MEMBER	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING FINAL QUANTITIES CHANGE ORDER NO. 1 FOR THE REHABILITATION OF WELL NO. 9 AND WELL NO. 13, CONTRACT NO. CT-24222 WITH A.C. SCHULTES, INC., IN THE DECREASED AMOUNT OF <$34,017.18>

RESOLUTION NO. 2025-118

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, on October 24, 2024, via Resolution No. 2024-157, the Authority authorized the award of the Rehabilitation of Well No. 9 and Well No. 13, Contract No. CT-24222 to A.C. Schultes, Inc., in the amount of $249,250.00; and

WHEREAS, A.C. Schultes, Inc. has indicated that all contract work has been completed; and

WHEREAS, the Authority's staff has reviewed the Final Quantities Change Order No. 1 document, attached as Schedule "A", relative to Contract No. CT-24222, calling for various additions and deductions of contract quantities resulting in a decreased amount of <$34,017.18> and find it to be fair and reasonable; and

WHEREAS, the Authority's staff and Engineering Committee are recommending approval of Final Quantities Change Order No. 1, in the decreased amount of <$34,017.18>, revising Contract No. CT-24222 from an amount not to exceed $249,250.00 to the decreased amount of $215,232.82.

NOW, THEREFORE, BE IT RESOLVED by Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes Final Quantities Change Order No. 1 for Rehabilitation of Well No. 9 and Well No. 13, Contract No. CT-24222.

2. The Authority's Executive Director, or their designee, is hereby authorized to execute any and all documentation as may be needed to effectuate the terms thereof.

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, A.C. Schultes, Inc. and any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-118

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Asst. Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF DANIEL MCLAUGHLIN TO THE CIVIL SERVICE TITLE OF MAINTENANCE WORKER 2 GROUNDS

RESOLUTION NO. 2025-119

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Daniel McLaughlin has held the title of Sewer Repairer 1 since September 26, 2022; and

WHEREAS, Daniel McLaughlin has acquired the requisite experience to qualify for a promotion to Maintenance Worker 2 Grounds; and

WHEREAS, Daniel McLaughlin has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes the promotion of Daniel McLaughlin to Maintenance Worker 2 Grounds pending final approval from the New Jersey Civil Service Commission.

2. Said title change will result in an increase to an hourly rate of $25.439 effective July 28, 2025.

3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-119

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF HEATHER FAMELIO TO THE CIVIL SERVICE TITLE OF MANAGEMENT ASSISTANT

RESOLUTION NO. 2025-120

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Heather Famelio has held the title of Account Clerk since July 1, 2024; and

WHEREAS, Heather Famelio has acquired the requisite experience to qualify for a promotion to Management Assistant; and

WHEREAS, Heather Famelio has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes the promotion of Heather Famelio to Management Assistant pending final approval from the New Jersey Civil Service Commission.

2. Said title change will result in an increase to an annual salary of $73,000.00 effective July 28, 2025, and is subject to the Non-Union Employee Contract that began January 1, 2025 and runs to December 31, 2029; and

3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO				
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-120

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PROMOTION OF TONYA COCCIO TO THE CIVIL SERVICE TITLE OF ADMINISTRATIVE CLERK

RESOLUTION NO. 2025-121

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Tonya Coccio has held the title of Clerk 4 since May 1, 2023; and

WHEREAS, Tonya Coccio has acquired the requisite experience to qualify for a promotion to Administrative Clerk; and

WHEREAS, Tonya Coccio has been recommended for a promotion by their supervisor; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned promotion.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes the promotion of Tonya Coccio to Administrative Clerk pending final approval from the New Jersey Civil Service Commission.

2. Said title change will result in an increase to an hourly rate of $24.00. effective July 28, 2025.

3. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-121

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 24th day of July 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority